

Board of Selectman
Special Meeting/Budget Workshop
2/18/17

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT**

MINUTES OF SPECIAL MEETING & BUDGET WORKSHOP

Saturday, February 18, 2017 at 9:00 a.m.

1. CALL TO ORDER

First Selectman Robert Maynard called the meeting to Order at 9:00 a.m., at the East Windsor Town Hall, 11 Rye Street, East Windsor, Connecticut.

2. ATTENDANCE

Robert Maynard, First Selectman
Richard P. Pippin, Jr., Deputy First Selectman
Jason E. Bowsza, Selectman
Dale Nelson, Selectwoman
Steve A. Dearborn, Selectman (Late)

3. PUBLIC PARTICIPATION

NONE

4. NEW BUSINESS

A. Presentations:

410900 – Registrar of Voters

After reviewing the Registrar of Voter's budget and a brief discussion the Board decided not to make any changes, at this time, to the submitted budget.

MOTION made by (Pippin) and SECONDED by (Nelson) to accept the Registrar of Voter's budget as submitted, with no changes, at this time.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

910100 – Broad Brook Library

After reviewing the budget submitted by the Broad Brook Library and a brief discussion about checking on the Non-Profit status of the library the Board decided to revisit the 910100 - Broad Brook Library budget at the March 2, 2017 meeting. To see the breakdown of the Broad Brook Library budget it is hereto attached as Attachment A (1 page).

910100 – Youth Center

After reviewing the budget submitted by the Youth Center and a lengthy discussion about maybe combining with Senior Services and Parks and Recreation the Board decided to revisit the 910100 – Youth Center budget at the March 2, 2017 meeting. The Youth Center wanted it noted they were only asking for Building Expenses not Operating Expenses. To see the budget and presentation submitted by the Youth Center it is hereto attached as Attachment B (6 pages).

910100 – American Heritage River Commission

After reviewing the budget submitted by the American Heritage River Commission and a brief discussion about the \$1,000 increase (for more testing supplies) the Board decided not to make any changes to the submitted budget, at this time.

MOTION made by (Bowsza) and SECONDED by (Pippin) to accept the American Heritage River Commission's budget as submitted, with no changes, at this time.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

410100 – First Selectman

After reviewing the budget submitted by the First Selectman and a brief discussion about the salaries the Board decided to revisit the 410100 – First Selectman budget at the March 2, 2017 meeting.

910100 – Activities

After reviewing the budget submitted for Activities and a lengthy discussion it was decided that they were going to leave the Cemetery Association line at \$17,500 until the make their presentation on March 2, 2017. The Board also decided to change the Recognition line to \$500 from \$1,000. The Board also decided to remove the \$20,000 line for the WHPFD Subsidy.

MOTION made by (Nelson) and SECONDED by (Pippin) to leave the Cemetery Association line at \$17,500 until their presentation and hear the reason for the increase.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

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MOTION made by (Bowsza) and SECONDED by (Pippin) to change the Recognition line to \$500 from \$1,000.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

MOTION made by (Pippin) and SECONDED by (Dearborn) to remove the \$20,000 from the WHPFD Subsidy line.

In Favor: J. Bowsza, S. Dearborn and R. Pippin Opposed: Nelson Motion: PASSED

910200 – Legal Expense

After reviewing the Legal Expenses submitted budget the Board decided to raise the Labor Relations from \$37,000 to \$60,000 to keep it at \$240,000 for a zero increase, zero decrease.

MOTION made by (Pippin) and SECONDED by (Nelson) to restore 910200 – Legal Expenses back to \$240,000 by raising the Labor Relation line back to \$60,000.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

510400 – Communications

After reviewing the Communications submitted budget and a brief discussion the Board decided not to make any changes at this time.

MOTION made by (Nelson) and SECONDED by (Pippin) to accept the Communication's budget as submitted, with no changes, at this time.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

B. Discussion of Scheduling an Additional Day for Budget Presentations:

It was decided at the last meeting on Thursday, February 16, 2017 to add Thursday, March 2, 2017 at 6:00 p.m., location TBD for more budget presentations if needed.

C. Governor Malloy's Proposed FY18 State Budget Impact:

Not Discussed. It was discussed at the Thursday, February 16, 2017 meeting.

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5. PUBLIC PARTICIPATION (Another opportunity for the public to make comments)

NONE

6. EXECUTIVE SESSION

MOTION made by (Nelson) and SECONDED by (Pippin) that the Board of Selectmen enter into Executive Session at 11:48 a.m. pursuant to C.G.S. Section 1-200 (6)(A), (E), and 1-210 subsection (b-1) negotiations.

In Favor: J. Bowsza, D. Nelson, S. Dearborn and R. Pippin Opposed: None Motion: PASSED

7. ADJOURNMENT

No adjournment time given.

Respectfully Submitted,

Rebecca D'Amicol, Recording Secretary

Attachment A

910100

Broad Brook Library 2017 Budget

Since 1919

Totals

17071

Category	Item	Freq	Amt	Ext
Salaries	Librarian (Wilson) 7 hrs	Weekly	71	3676
	Librarian (Shary) 5 hrs	Weekly	51	2626
	Librarian (??) 2 hrs	Weekly	20	1050
Utilities	Lights (Electric)	Monthly	71	852
	Heat (Oil)	As Needed		1250
	Telephone	Monthly	45	540
	Internet	Monthly	60	720
	Sewer User Charge	Annual	370	370
Insurance	Insurance	Annual		2500
Maintenance	Snow Plowing	Town		0
	Snow Removal	Volunteer		0
	Lawn Services			120
	Repairs	Volunteer		0
Books, etc	Book Purchases	Weekly	58	3016
	Other			85
Office	Misc (Calendars, Cards, etc)	As Needed		35
	Supplies (paper, toner, etc)	As Needed		50
	Postage	Monthly	15	180

Notes:

- 1) We are making major changes in early 2017
- 2) We will be adding one or two librarians to extend our hours on Saturday - 10:00 am to 5:00 pm to start
- 3) We will be adding internet access so we can use the town supplied computers
- 4) We will be conducting one or more fund raising events in early 2017 to help replace funds depleted from our endowment
- 5) We now have a Girl Scout Troop using us for their meetings on Wednesdays
- 6) We are planning public craft events such as a Valentine's Card making day and we are planning other such events all at no cost to the public

Attachment B
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910100



EWYC Mission Statement

The East Windsor Youth Center provides an all-inclusive, safe, substance-free environment where it is our mission to motivate youth to succeed in every aspect of their lives. Our programs provide a wide range of activities for middle school and high school students designed to develop social, emotional, physical, and cognitive skills in an all for one, one for all atmosphere. Through partnership with the community and the families of our youth, it is our belief in the strength of the human spirit that guides us to treat everyone with dignity, compassion and respect as we prepare them to respond to and resolve life's challenges. The hope is that each person who walks through our doors is able to have a positive experience where they feel friendship and acceptance.

A graphic featuring the text "It Takes a Village to Raise a Child!" in a bold, serif font. The text is white and set against a dark, textured background that appears to be a close-up of a brick wall or similar masonry. The graphic is framed by a dark, irregular border.

It Takes a Village to Raise a Child!

Attachment B
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EWYC Monthly Expenses

Expenses	One-Time	Monthly	Yearly	Comments
Volunteers				
Adult/Pediatric CPR/First Aid/AED Training (110 pp)				Still trying to locate someone who will provide for free. Won't add a charge yet.
Background Checks	Waived	Waived	Waived	Provided for free by company who believes in us.
Building Expenses				
Rent	\$1,400.00	\$700.00	\$8,400.00	
Frontier (Phone and Internet)		\$86.30	\$1,035.60	
Electricity		\$97.93	\$1,175.16	This is based on average of last 12 months
Gas		\$106.76	\$1,281.12	This is based on average of last 12 months
Insurance	\$168.75	\$60.71	\$710.14	Yearly includes \$5.14 in finance charge to allow us to make payments.
Total Building Expense		\$12,602.02		
Operating Expenses				
Food and Beverages (hot and cold)	\$200.00	\$200.00	\$2,400.00	
Cleaning Supplies and Paper Products	\$100.00	\$50.00	\$600.00	
Promotional Material and Postage (registration cards, flyers, etc)	\$250.00	\$30.00	\$360.00	
Website Domain Name and Hosting	\$15.00	\$9.99	\$119.88	
Total Operating Expenses		\$3,479.88		
Totals	\$2,133.75	\$17,423.59	\$16,081.90	

It Takes a Village to Raise a Child!

Attachment B
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EWYC Monthly Themes

Tentative Date ... Subject to Change	Theme	Activity Overview
Tuesday, 1/17/17	Daring to be Our Best/Building a Healthy 2017!	<ul style="list-style-type: none"> ➤ Keys to Successful Living ➤ Confidence...Daring to Be Your Best ➤ Review Healthy Eating and Exercise
Wednesday, 2/22/17	Sharing Similarities, Celebrating Differences	<ul style="list-style-type: none"> ➤ Diversity: Finding Common Ground ➤ Smiles: A Universal Language ➤ Celebrating our Uniqueness
Thursday, 3/23/17	Hawaii	<ul style="list-style-type: none"> ➤ Plan some type of "Luau" type meal ➤ Overview of Hawaii and Prince Jonah Kūhiō Kalanianaʻōle Day ➤ Fun games and activities related to Hawaiian culture
Friday, 4/21/17	Being Strong Enough to Make the Right Choices	<ul style="list-style-type: none"> ➤ Moral Courage and Freedom of Choice ➤ The Ten Golden Rules to Live By ➤ Building Character Muscles
Tuesday, 5/16/17	Mexico	<ul style="list-style-type: none"> ➤ Partner with a local Mexican restaurant to get dinner donated ➤ Overview of Mexico and it's culture ➤ Fun games and activities related to Mexican culture
Wednesday, 5/14/17	Building a Caring Community	<ul style="list-style-type: none"> ➤ Scavenger Hunt... Community Wide - "Getting to Know East Windsor" ➤ Plan and Perform group Community Service Project (focusing on seniors, handicapped, or single parents) ➤ Have a Career Night Where Various Community Members Share
July, 2017	Summer Fun!	➤ Activities TBD
Friday, 8/18/17	Respecting Ourselves and Others	<ul style="list-style-type: none"> ➤ What is Self-Respect and <u>How</u> do We Get More of It! ➤ Define what RESPECT is at the EWYC ➤ Common Courtesy and Respecting Others
Tuesday, 9/19/17	Build an EWYC Time Capsule!	
Wednesday, 10/18/17	The Gift of Optimism	<ul style="list-style-type: none"> ➤ What is Optimism? ➤ How is Optimism a Gift? ➤ Who Can We Give the Gift of Optimism To
Thursday, 11/16/17	Gratitude	<ul style="list-style-type: none"> ➤ What is Gratitude? ➤ What Do We Each Have to Be Thankful For? ➤ Also: 3rd Annual Thanksgiving Feast will be Tuesday 11/21/17
Friday, 12/8/17	Holidays	➤ Review and Honor End of the Year Celebrations by Various Cultures

It Takes a Village to Raise a Child!

Attachment B
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EWYC Fundraising Activities

- ❖ Family Fun Day and Bake Sale
- ❖ Adult Night Out
- ❖ Set Back Tournaments (3)
- ❖ Texas Holdem Poker Tournament
- ❖ Pool Tournament
- ❖ Craft and Vendor Sale at Town Annex
- ❖ Trivia Contest
- ❖ Gibson's (Food, 4 Bands, and Raffles)
- ❖ Dave and Buster's Power Up Cards
- ❖ Online Holiday Vendor Sale
- ❖ Email Donation Campaign
- ❖ Community Partners Program

It Takes a Village to Raise a Child!

Attachment B
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EWYC Fun Facts

- ❖ Over 90 middle and high school youth have come to the EWYC
- ❖ We have 41 EWYC volunteers screened to work at EWYC
- ❖ Friday Night Dinners donated by various local restaurant
(Weeks: 1st Sofia's, 2nd Brookside, 3rd Nonnas, 4th MSG, 5th Wayback Burgers)
- ❖ Four-week summer program: Tuesdays/Thursdays: Lunch & Activities
- ❖ EWYC Space Night (activities, astronaut ice cream)
- ❖ Spelling Bee w/Prizes
- ❖ Various Holiday Parties
- ❖ Community Day table w/tug of war contest
- ❖ BINGO Nights
- ❖ Movie Nights and Karaoke Nights
- ❖ Boyle Racing Pit Pals
- ❖ Wii Competitions

It Takes a Village to Raise a Child!

A banner with a dark, textured background and a light-colored border. The text "It Takes a Village to Raise a Child!" is written in a bold, serif font.

